



कार्यालय प्रधान मुख्य आयकर आयुक्त,
आन्ध्र प्रदेश व तेलंगाना, हैदराबाद
Office of the Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad,
दसवीं तल, आयकर शिखर/ 10TH Floor, Income Tax Towers,
ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004.
टेलि.नं./Tel. No. 040 – 23425474, फ़ैक्स/ Fax 040-23241427

F.No.CCAP/Training/Estt/2018

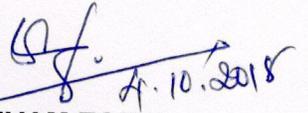
Date:04/10/2018

MEMORANDUM

- Sub: Establishment – IT Department, AP & TS – Course on Soft Skills, Gender Sensitization and RTI Act on 22.10.2018 and 23.10.2018 for AOs, Sr.PS and PS at DTRTI, Bangalore – Nomination of officers - Regarding.
- Ref: 1. Letter in F.No.38/Soft skill RTI/Plan/DTRTI/BNG/2018-19, dated 25.09.2018, received from the DTRTI, Bangalore.

The following Officers as per **Annexure** are hereby nominated for the Course on Soft Skills, Gender Sensitization and RTI Act on 22.10.2018 and 23.10.2018 for AOs, Sr.PS and PS at DTRTI, Bangalore.

2. Training for better delivery is a huge challenge in contemporary times. For the department of Income Tax, its sole and most significant asset is manpower and accordingly, equipping government personnel with necessary skills is utmost importance. Thus, the Heads of Office concerned are directed to relieve the officials so as to enable them to attend the training.
3. The Principal Chief Commissioner of Income Tax (CCA) desires that the officers sponsored for training should not apply for leave during this period. If any of the officer has already applied for leave, he/she should suitably revise the period of leave so that he / she can attend the training. Attending the training is obligatory and absence there from will be treated as dereliction of duty.
4. Even if any of the officer is under orders of transfer from the present office, or any particular officer has not reported for duty at the place of posting, he/she should invariably attend the training course.
5. The officers who require hostel accommodation at DTRTI have to apply online in advance (three days before arrival date) by sending an e-mail to DTRTI at facultydtrtibang@gmail.com. For any further queries regarding the Course and any assistance, the officers may contact:
 - (a) Shri M.S. Ramesh, Addl. Asst. Director(Trg-2), DTRTI, Bengaluru , Contact No. 9449833641, Email:aad2.dtrti@gmail.com
 - (b) Smt Shailaja, ITI, DTRTI, Bangalore, Mob.No.8762302050
6. The officers nominated for the training are directed to make return journey arrangements only after 7:00PM on the day of training.
7. It is noticed that officers who are nominated for course are filing representations seeking exemptions from attending the training citing various reasons. In this regard the officers concern may note that unless there is communication from this office regarding cancellation their nomination for the training courses, the officers should attend the Training Course invariably. **Any requests for exemption to attend the training without recommendation of the head of office concerned shall not be considered.**


4.10.2018

(SUBRAHMANYAM TOTA)
Deputy Commissioner of Income Tax,
(Hqrs)(Admin.),Hyderabad

Copy to:

1. All the Officers concerned through Head of Office.
2. The Addl.Director General (Trg.), Direct Taxes Regional Training Institute, Plot No.17, Near HMT Watch Factory, Jalahalli, BANGALORE 560 013
3. The Head of Office concerned.

ANNEXURE

Sr.No.	Emp. No.	Name (S/Sri/Smt)	Rank	Office	Mobile No.
1	146854	SYED SHAFIULLA	AO GR II	PR.CIT, HYDERABAD-III	8985970950
2	116634	PARVEEN JAHAN	AO GR-III	CIT(EXEMPTIONS), HYDERABAD	8985971319
3	110131	VIJAYA KUMAR ANKIDI	AO GR-III	PRCIT(CENTRAL), HYDERABAD	8985970961
4	116281	J.E.SHARON	AO GR-III	CIT(DR)(ITAT)-I, HYDERABAD	8985971289
5	116322	RADHA MURTHY AVATAPALLY	AO GR-III	CIT(TDS), HYDERABAD	89859 71160
6	110122	SREE LAKSHMI PALADUGU	AO GR-III	CIT(A)-8, HYDERABAD	8985971329
7	117343	VENKATESWARLU ITTA	AO GR-III	PR.CIT, HYDERABAD-5	89859 71288
8	141692	GYANESHWAR MANDALA	AO GR-III	Pr.DIT(INV), HYDERABAD	8985971161
9	147127	KAVITHA MANOHAR	AO GR-III	CIT(IT&TP), HYDERABAD	8985971333
10	116281	J.E.SHARON	AO GR-III	CIT(DR)(ITAT)-I, HYDERABAD	8985971289
11	144982	MADHU KARLAGUNDA	AO GR-III	PRCIT, HYDERABAD-4	8985971123
12	124970	GAYATRI VENKATA LAXMI PULIGADDA	AO GR-III	CIT(DR)(ITAT)-II, HYDERABAD	8985971000
13	138731	SRINIVAS GARIMELLA	SRPS	PR CCIT, AP & TELANGANA	8985972250/9848010069
14	117336	RAJA SEKHAR UPPULURU	SRPS	PR.CIT(CENTRAL), VISAKHAPATNAM	8985970477/9492954452
15	117593	NAGESWARA RAO MOTUPALLI	SRPS	Pr.CIT, RAJAHMUNDRY	8985970484
16	116918	KUNWARYA AMAR NARAYAN SINGH	SRPS	PRCIT, VISAKHAPATNAM-II	9963884349
17	116131	HAMSAVENI KOTAGIRI	SRPS	PRCIT, HYDERABAD-1	8985970460
18	3147684	GEETHA KOTTAPALLI	PS	CIT(A)-12, HYDERABAD	8985971021
19	147722	SHILA KUMARI AUKNOOR	PS	CIT(A)-4, HYDERABAD	8985971060
20	141803	SAILATHA P	PS	CIT(A)-11, HYDERABAD	8985971110
21	159932	SHAIK MD RAFATULLA	PS	CIT(A)-5, HYDERABAD	8985971065
22	147694	VENKATA DURGA PRASAD KOUSIKA	PS	Pr.DIT(INTELLIGENCE), HYDERABAD	9490192932/8985971071
23	130171	SANGEETHA LAXMI T	PS	CIT(A)-8, HYDERABAD	8985971115
24	142302	MURALI ANKARI	PS	CIT(DR)(ITAT)-I, HYDERABAD	9705349988/8985971081
25	127690	NAGARJUN K	PS	CIT(IT&TP), HYDERABAD	8985971094